

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

10/7/2014 LEPC Meeting

The meeting was called to order at 1030 by Andrew Hart, Chairman at Knox County EMA Office. Members introduced themselves to the representative from Sea Hag Seafood, Dan Engel.

Meeting Attendees:

Ray Sisk	Knox Cty EMA Director	Laurie Beckwith	PBMC
Donna Allen	Knox Cty EMA Admin. Asst.	Andrew Hart	Knox County Administrator
Dan Engel	Sea Hag Seafood	Tim Polky	St. George Fire Chief
Linwood Lothrop	KRCC Director	Jon Alspaugh	FMC Env. Rep.
Jeff Mercotte	Maritime Energy	Jan Frost	Red Cross

- Ray Sisk made the motion to accept the minutes as corrected of the 8/5/14 and seconded by Laurie Beckwith. All were in favor.

Secretary's Report:

Correspondence:

- E-mail from Robert Gardner- RE: *Final Report from Transport Canada* on last year's derailment in Quebec. *LP Cylinder Safety Letter* -Code Enforcement Personnel; *Petroleum Crude Oil Commodity Preparedness/Incident Management Reference Sheet*-USDOT

- **Treasurer's Report:**

Received July 2014: LEPC Stipend: \$1431.15; LEPC Grant Reimbursements: HM 8059-\$429.00; HM 8061: \$1368.99; HM 8062: \$2279.96; HM 8066-\$447.77; HM 8071-\$4631.38 Interest \$2.38

Bills pd out in July 2014: Personal Services: \$365.70; General Operating Expenses: \$60.29; HM 8059: \$1796.70; HM 8060- \$655.08; HM 8061-\$3620.01; HM 8066 \$37.48; HM 8071 \$1701.75

LEPC Operational Fund balance as of July 2014	\$ 1350.14
Grant and other fund balances as of July 2014	<u>\$62054.07</u>
Total balance in checkbook as of July 2014	\$63404.21

Have not received August and September reports as of this date.

We still have \$1000.00 in the Hazmat Awareness Training Fee's that is available for Hazmat Awareness Training.

Linwood Lothrop made a motion to accept the treasurer's report and Laurie Beckwith seconded the motion.

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Training updates:

Red Cross	10/14, 10/23, 10/27/14	Disaster Services Overview, Sheltering Fundamentals & Client Casework
USM (@ Abromson Ctr Portland)	10/17	Small Business Security Summit (cyber protection)
MEWARN (<i>Maine Water and Wastewater Agency Response Network</i>)	10/23	Tabletop Exercise- Stillwater, ME
Red Cross	11/11, 11/18, 11/24/14	Disaster Services Overview, Shelter Fundamentals & Client Casework
Red Cross	12/5 & 6/14	"Zero-2-Hero" Program

Exercise:

Laurie asked if there was anything about the CNG exercise at FMC. Jon Alspaugh will check out with Jon Vargo what the status is and will get back with Ray.

Jan Frost stated that there is training for Red Cross – “Government Community Red Cross Liaison. The reason she mentioned it because if anyone knows a retired fireman, police man who might be interested in being trained as a Liaison. Basically that job is being at the EOC during a disaster or being deployed.

New Business:

- **Sea Hag Seafood EAP review**

Dan Engle presented the Sea Hag Seafood EAP to the LEPC membership. Dan handed out the Checklist for the Review of Facility Emergency Response Plan that was completed by Robert Gardner. It is to the level of what we need. The players in this would be Dan and Chief Polky. The plan was put together from other plans that have ammonia. He adopted it for his facility. We are not equipped to have trained 24 hr. response team; we are only response to small spills. The training would have to be coordinated with the local Fire Department. There were several questions that were asked and Dan responded to the best of his ability. Dan mentioned that they received a high pressure receiver of ammonia that was removed from O'Hara's plant so that we could have spare ammonia on site to top of our system but EPA is demanding us to empty it out which will cost \$10,000.00 to get that emptied out. They really want to get everything done but money is the issue. There are about 40 people on site. Once the EAP is completed then the County plan will be updated to include Sea Hag Seafood.

- **Review of “A Guide to EPCRA Reporting and Chemicals in your Community-Right to Know”**

It was suggested to send the booklet out to members of LEPC to let them know that this is a final call with a time line to get it back to me so that we can approve the booklet at our December meeting. We would like to have it ready for distribution the 1st of 2015. Donna will send out requesting feedback. She will indicate that the members must respond to this e-mail either by submit feedback, it looks good, etc., just as long we she hears back from everyone.

Old Business:

- County website online! www.knoxcountymaine.gov/lepc. Continue to need your input for LEPC content.

New/Miscellaneous Business:

- Next regular LEPC meeting will be December 2, 2014 at 10:30 AM, at the EMA Office at 301 Park St. At that time we will hold election of Chair. We will also do our scheduling for 2015.
- Tim Polky made a motion and Linwood Lothrop seconded the motion to adjourn. All in favor.

Meeting Adjourned: 11:21 PM.

Respectfully submitted,

Donna Allen

Donna Allen

LEPC Secretary